

Helpful Tips for Q & A!

Why Q & A is Important!

At the end of a presentation/speech, the 4-H member should ask for questions.

Example: "I now stand ready for questions."

Allowing the judges/audience to ask questions give the presenters an opportunity to use their background knowledge and teach more thoroughly. Some points may not have been made clear. Questions can help the speaker clarify points not covered or those someone in the audience failed to hear.

In answering questions, the speaker should:

- Repeat the questions if needed when answering. Or say "That is a Great Question!"
- Give only correct answers. Admit if they do not know the answer and offer to find the information and supply it to the person later.

Preparing for Q & A!

- Learn as much as possible about the subject matter. Know the Facts!
- Research related publications from Texas A&M AgriLife, textbooks, circulars, libraries, newspapers, & current magazines.
 - Stay on top of current events related to the subject matter!
- Conduct personal interviews with professionals, manufacturers, or processors in the field!
- If it is a controversial subject, research both sides of the subject.
- Keep Records of all research and review files weekly.
- Present Speech/presentation to various audiences & have them ask questions.
- Listen to other speeches or debates on the subject matter.
- Be Confident
- Strategically invite Questions

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Resources for Q & A!

- <https://leon.agrilife.org/>
- <https://agrilife.org/d84h/>
- <https://texas4-h.tamu.edu/>
- <https://agriliferesearch.tamu.edu/>
- <https://www.agrilifebookstore.org/>
- <https://texas4-h.tamu.edu/projects/public-speaking/>
- TX 4-H Public Speaking Project Explore Guide– esp. Lesson 6
 - What is an Educational Presentation?
 - 4-H Public Presentation Guide
 - Just be mindful of uncredited resources.
 - Contact the Leon County Extension Office

Local Organizations to Present to:

- School Boards/Teachers/Classmates
- 4-H Clubs, Leadership Advisory Board, 4-H Advisory Board
- Leon County EEA Clubs & Leon County Master Gardeners
 - Lions Clubs, Eastern Star or Masonic Lodge
 - Water Conservation Boards
 - Friends of Ft. Boggy

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