

## Annual Review of Support Group Fund

(Information to be provided by support group)

a. Account Name: \_\_\_\_\_

Is this a proper account name? Yes                  No  
If no, how should the account name be changed?

\_\_\_\_\_

\_\_\_\_\_

b. Employer Tax ID Number: \_\_\_\_\_

Is this a legitimate ID Number? Yes                  No

If no, what should be done to acquire an Employer Tax ID Number?

\_\_\_\_\_

\_\_\_\_\_

c. Whose signatures are on this account?

\_\_\_\_\_

Are these acceptable signatures? Yes                  No  
If no, what should be changed?

\_\_\_\_\_

\_\_\_\_\_

d. Is there an annual budget for this account number? Yes                  No  
If no, what should be done to prepare a budget?

\_\_\_\_\_

\_\_\_\_\_

e. Is there a current bank statement for this account? Yes                  No

f. Is tangible property owned by this support group? Yes                  No  
If yes, provide a list of property. (Example: computer, printer, spray tank, trailer, etc.)

g. Are there standing rules for this support group? Yes                  No  
If no, what should be done to prepare standing rules?

\_\_\_\_\_

\_\_\_\_\_

h. Are there investment policies for this support group? Yes                  No  
If no, what should be done to prepare investment policies?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Submitted by (Volunteer)                  Date

\_\_\_\_\_  
Reviewed by (Agent)                  Date

\_\_\_\_\_  
Approved by (DEA/CED)                  Date